CHUCK NEWMAN AND ELVA MIRANDA-NEWMAN

Work Camper Resume



OBJECTIVE: We are Chuck and Elva Newman and are seeking a volunteer/work camper position at an RV Park, State Park, Nature Reserve, and are open to other possibilities.

SUMMARY: Chuck has 40+ years of experience in communications electronics including radio and television engineering; satellite, and computer technology. He has both General Electrical and Communications, California contractor licenses; a commercial driver's license, and 17 years in law enforcement as a Reserve Deputy Sheriff.

Elva has worked 12 years as an Executive Assistant for the government and 20 years as an Executive Secretary for the private sector. She has also had experience in public contact and customer skills. She can also communicate via phone, email, and written documents. Her skills also include starting her own online Virtual Assistant business in 2008, creating websites, writing internet blogs and articles, and teaching and designing beaded and wire jewelry.

Chuck and Elva both take pride in their work, love to learn new things, and always go the extra mile.

WORK CAMPING EXPERIENCE:

11/22/2010 to 2/28/2011 - Countryside RV Park , 114 County Road 203, Falfurrias, TX 78355

Owner – Arthur Whitfield, 361-325-3141 Manager – Patti West, 361-325-3141

Duties:

Chuck

- Daily cleaned and monitored pool and spa. Checked pumps and filter.
- Swept and mopped clubhouse .
- Painted when needed.
- Picked up garbage off the county road near the park.
- Dug ditches for new RV site's water and sewer plumbing.
- Helped set-up and clean for pot-lucks on Thanksgiving, Christmas, and New Years.
- Filled-in for owner when needed by escorting incoming RVers to their space.
- Assisted with water line repairs.
- Caller for Wednesday night bingo games.

<u>Elva</u>

- Daily cleaned, dusted, vacummed and mopped the clubhouse; including bathrooms in club house, laundry, and swimming pool areas, and work-out room.
- Washed windows
- Cleaned rental units when needed
- Helped set-up and clean for pot-lucks on Thanksgiving, Christmas, New Years, and each Wednesday.
- Helped call out numbers for Wednesday bingo games.
- Filled-in for owner when needed by escorting incoming RVers to their space.
- Organized and taught Jewelry classes.

Chuck and Elva with Work Camper Group at Countryside RV Park in Falfurrias, Texas





<u>3/1/2011 to 4/1/2011</u> – Escapees CARE, Inc.; 155 Care Center Drive, Livingston, TX 77351 Volunteer Coordinator – Bill Peterson, 936-570-8432

Duties:

Chuck

- Wash and sanitize facility kitchen pots and pans and working counters.
- Assist cook with kitchen duties that included preparing meals, cleaning kitchen floors, serving, unloading food donations from food bank, making coffee, clean off tables, set up for breakfast, and vacuum.
- Recorded electric meters at CARE facility for electric billing.
- Dumped holding tanks for CARE residents.
- Performed building opening/closing and security functions.
- On Call Responder for 18 hours (through the night and next day) to be available in the event residents needed assistance due to falling or other emergency.
- Drove CARE residents to medical appointments and Walmart.
- Performed network administration work as required.
- Assisted with March 2011 Garage Sale.

<u>Elva</u>

- Wash facility dishes and sanitize.
- Wash Kitchen and Dining laundry and sanitize.
- Assist cook with kitchen duties that included preparing meals, cleaning kitchen, serving, unloading food donations from food bank, making coffee, clean off tables, set up for breakfast, and vacuum.
 - Once per week work campers prepared the entire meal without the cook.
- On Call Responder for 18 hours (through the night and next day) to be available in the event residents needed assistance due to falling or other emergency.
 - \circ $\,$ Tally residents for meals and check them off upon arrival.
- Assisted with March 2011 Health Fair.
- Assisted with March 2011 Garage Sale.
- Assisted with Admin duties as needed.
- Assisted residents to doctor visits and Walmart.

Chuck and Elva Work Camping at Escapees Care Facility in Livingston, Texas





<u>5/1/2011 to 11/1/2011</u> – Windy Valley Llama Farm.; 65 Windy Valley Lane, Blue Ridge, GA 30513 Owners – Pam and Jerry Fink, 706-258-2432

Duties:

Chuck

- Working in the barns
 - Sweeping, fill bleach buckets for cleaning rakes and shovels, fill Chuck Wagon with gas. Pressure wash barn floors. Repaired barn livestock stalls and rope ties.
- Feed, train, walk, and groom llamas
 - Assist with birth of newborns, harness and feed all llamas each morning, walk every day and train to go in and out of trailer, train newborns to like petting and to be touched.
- Assistance in pasture care
 - Operate Chuck Wagon for scooping llama droppings, transport droppings to farmers in the area for gardening; control ants in the pasture; weed control.
- Performed fence and gate maintenance and repair.
- Constructed dog access ports in fences.
- Repaired and modified electric fence wires.
- Trimmed weeds and grass.
- Feed farm dogs daily.
- Performed minor electric work on owner's house.

<u>Elva</u>

- Working in the barns
 - Sweeping, fill bleach buckets for cleaning rakes and shovels, fill Chuck Wagon with gas.
- Feed, train, walk, and groom llamas
 - Assist with birth of newborn, harness and feed all llamas each morning, walk every day and train to go in and out of trailer, train newborns to like petting and to be touched.
- Assistance in pasture care
 - Operate Chuck Wagon for scooping llama droppings, transport droppings to farmers in the area for gardening, control ants in the pasture.
- Sold llama hair online on eBay and Etsy.
 - Designed layout of both online stores, including links to Twitter and Facebook to take advantage of online social networking.
 - Sold four years worth of all their wool in 3 months.
- Created video blogs on You Tube that was designed to promote the farm.

Chuck and Elva Work Camping at Llama Farm in Blue Ridge, GA



BACKGROUND:

Chuck started work in 1964 with 4 years USAF ground radio communications maintenance; 14 years in television broadcast engineering; and 25 years in utility power generation telecommunications where he installed and maintained computers, networks, WiFi, mobile radios, towers, telephones, remote control systems, power supplies and other communications equipment including LPG fueled standby power motor-generator systems; all of which required problem solving, organization skills, and creativity without direct supervision. He also served 17 years as a Reserve Deputy Sheriff for Butte County, CA, in order to better serve his community. After retirement in 2008, he obtained his Class A commercial driver license with tanker, passenger bus and school bus endorsements in order to expand his work skills in driving trucks and busses.

Elva started work in 1966 with 40+ years as Administrative Assistant, and the last 12 years as an Executive Assistant to the Director of Yuba County Health & Human Services. Her experience not only includes administrative, public contact, reservation/travel coordination, and computer skills; but also volunteered as Coordinator for the yearly Yuba County Health Fair, and was a Disaster Team Volunteer for Yuba County, CA.

Chuck and Elva both have an enthusiastic and upbeat personality.

SKILLS:

Chuck

- Electronics Install and maintain computers, radio, telephone, cable TV, and satellite systems.
- Electrical Residential and RV park electrical systems installation, maintenance and repair.
- Mechanics Experienced in maintenance and repair of RV appliances; electrical, plumbing and LPG systems.
- Experienced Bus/Truck/RV driver.
- Security.
- Building maintenance.
- Helped two sons raise pigs for sale and show in 4H club.
- Experienced with daily livestock functions.

<u>Elva</u>

- Customer Service 12 years working with Social Service Clients, last 2 years working with clients in her Virtual Assistant Business online (http://www.moonlightmadness.org), and jewelry making business.
- Registration Helped clients register for county Health & Human Services family aid.
- Inventory Yearly inventory at Health & Human Services for all county owned equipment.
- Computers Designed and update data bases, policy and procedures for the county. Design and maintain web site for clients through my Virtual Assistant business.
- Crafter Teach beginning classes on how to make jewelry.
- Organizer Worked in team environment and coordinated yearly county health fair and involved in disaster team.
- Blogger and writer. Currently working on books for Don (Duck) Edwing, cartoonist and writer for Mad Magazine, my book on Work Camping, and numerous online blogs, inspirations, and poems.

REMARKS: Chuck and Elva both retired from their professional jobs in 2008. We have been full-time Wheel Estate Travelers since September 2010. We travel in our 1998 40' Safari Serengeti and tow our 2002 Ford Van. We are non-smokers with no pets.

Visit us at our website: http://www.moonlightmadness.org/rv

ADDITIONAL INFO:

Contact anytime by email.

Contact Information

Email: workcamper@moonlightmadness.org Mailing Address: 3700 S. Westport Ave., #1343 Sioux Falls, SD 57106

Availability and Seasonal Preference Season Preference: Year Round Available: Email us for current availability

Preferred Work Settings

RV Park, Campground, or Resort National Park Forests Concessionaires Wildlife Refuges/Preserves RV Sales/Service Open to All Possibilities

Preferred Salary Benefits

Salary/wages not desired

Preferred Work Schedule

Part Time

Preferred U.S. Work Locations

Lower 48 states